

YOUR HOME

WHAT YOU NEED TO KNOW

LOCATING AND OPERATING WATER SHUT OFF VALVES

Knowing how and where to shut off your toilet or sink water supply is important in times of emergencies.

Toilets: Toilets have a single cold-water valve, called a "stop valve." Turn the handle clockwise to shut off the water if your toilet is overflowing.

Sinks: Look for the valve under the sink, usually at the back of the cabinet, they are connected to the water supply tubes that serve the faucet. One for hot, one for cold, usually with the cold on the right-hand side. Turn the valve(s) clockwise to turn off the water.



YOUR THERMOSTAT



Generally speaking an air conditioning system is designed to accommodate up to a 20 degree difference between the outside air and inside air while still keeping around a 55% humidity level which is comfortable. This means that if it is 80 outside, your AC can easily reach 70 degrees, since that is only a 10 degree temperature difference. So even if it is 90 degrees out your air conditioner should still easily reach the 70 degree mark. However, if it is 100 degrees outside, it will be nearly impossible to reach 70 degrees inside without the air conditioner working completely overtime and causing problems such as excess humidity.

Keep your ac settings on AUTO and Cool or Heat

**Our #1 goal is to provide our residents with safe and
high quality communities in which to live.**

HELPFUL TIPS

DRYERS, AC FILTERS AND PESTS

Dryer:

You should be checking your dryer lint tray weekly. Did you know dryer lint is one of the leading causes of household fires?

Filters:

Check your filter monthly. Your central heating and air conditioning unit work hard to push air throughout your house. By changing your filters on a regular basis, you help the unit operate efficiently and effectively. We change them quarterly for you, visit our self help section in our Maintenance Shop if you would like to change monthly.

Pests:

Want to keep pests away from your home? Clean cobwebs in the inside and exterior of your homes to prevent spider nests. Need Pest Control Service? Contact our office. Did you know that with our new pest control company every home will have an exterior service semi-annually?

If you have a maintenance request, contact us

CALL (318) 747-2723 - 24 hours a day
Enter a work order on line :

www.barksdalefamilyhousing.com

You can also place a work order in person at one of our welcome centers or you can contact your Resident Service Specialist.



GARBAGE DISPOSALS

If your garbage disposal stops working try to press the red reset button first to see if it resets. Be sure to call Maintenance if it doesn't rest.

SINK AND TUB STOPPERS



Closing your sink stopper while brushing your hair will prevent drain clogs. When finished remove hair and unstop your sink.



Adding a cover to your drain in the bathtub will also eliminate clogs.

GFCI OUTLET

Did you have an outlet stop working? If there is a GFCI on the outlet press the red RESET button.

If it doesn't work let us know!



LED LIGHTBULBS

Incandescent	LEDs
	
Uses 60 watts per 10 LED watts	Uses over 5x less energy
Last only a few months	Last 25x longer
Costs \$200+ over 20 years	Cost 6x less
Only a few buying options	Endless options